



Text Editor and Publications Co-ordinator in our Creative Department.

32-39,25 hours per week

Region: Groningen/Drenthe, The Netherlands

At the Creative Department of Scheepjes creativity and innovation is very important. All the creative aspects of the company take place in this department, from creating and organising patterns and in-house publications to working closely with outside publishers and magazines. We are a small but growing close-knit team who share our successes and failures with each other. Positivity and quick learning are key, we support each other with tasks, ideas and skill development.

Your tasks

You will be responsible for editing a range of texts in the English language including books, patterns, in-house publications, magazines, blog posts, press information and social media posts amongst others. You will communicate, plan and work alongside creative people such as designers, photographers, graphic designers and stylists.

You will also be a contact person within our office for external publishers wishing to work with us and our products. A keen eye for detail is essential, a knowledge of crochet and/or knitting is a must. It helps to have a creative mindset in this working environment. You must be able to work both independently and as part of a team, be self-motivated and well organised.

What you bring:

- A completed higher education in English language or a native English speaker with excellent language skills.
- A good understanding of Dutch.
- Experience in text editing.
- An extremely keen eye for detail.
- An enthusiasm to learn and grow within this role.
- A clear communicator.
- Basic understanding of the creative side of our company.
- A basic understanding of how publication works.
- Ability to work to deadlines.
- Be able to spot opportunities to promote our products within publications.
- Knowledge of Adobe programs (Illustrator, InDesign) Word and Dropbox on macOS or an eagerness to learn these programs.
- A genuine interest in textile crafts; you can knit and /or crochet or are willing to learn.
- Flexibility and willingness to swap tasks when priorities dictate.
- You have good communication skills, are independent and creative.
- You are organised and plan well.
- You are willing to roll up your sleeves and work hard with enthusiasm!

What we offer

- A salary in line with your skills, education and experience.
- A varied and challenging job.
- Help with improving and building on your current relevant skills.
- A team with enthusiastic and creative colleagues.
- Lots of room for personal input, initiative and independence.
- A fixed-term employment contract for 32-39,25 hours (in consultation) with an option to extend.

If you think this job sounds perfect for you and are willing to accept the challenge submit your CV and a letter of motivation to solliciteren@debondtbv.nl (Closing date 20-09-2019)